



ALBERTA COMPUTERS FOR SCHOOLS APPLICATION FORM

- Available computers are IBM-compatible and are installed with Windows XP Professional and Microsoft Office 2003. Please note: software licensing is specific to each unit. (You cannot transfer the hard disk image of one computer to another as licensing applies to one specific computer.)
- Applications can be submitted at any time and are processed on a *first-come first-served* basis. We attempt to fill all applications for desktops/towers within a two-month period.
- When appropriate, please add details about requests made under our Home Access/Special Needs initiative (page 2).

Please provide legible replies to the questions below:

Type of Applicant: Public School Separate/Catholic School Private School
 Federal School (First Nations) Non-Profit Learning Organization

Name of School/Library/Organization: _____

School Jurisdiction: _____

Address: _____

City: _____ Province: Alberta Postal Code: _____

Phone: (_____) _____ Fax: (_____) _____

Email: _____

Non-profit applicants please skip this box and fill out the "Non-Profit Organization details of request" box on pg 2.

SCHOOL details of request:

Please note: We have a much larger supply of desktops/towers than we do of laptop units. We strongly recommend you apply for desktop/tower units. Though we are receiving increasing numbers of laptops, demand considerably exceeds supply, which results in longer wait times for laptop units.

of CPUs requested: _____ Desktop Tower

(CPUs are shipped with keyboards and mice)

Include flat panel monitors OR No monitors needed

of laptops requested: _____ (limit 20) with laptop bags (if available)? Yes No

of laser printers requested: _____ network capable? Yes No

Home Access Program:

of complete computer systems requested: _____ (includes CPU, monitor, keyboard, mouse)

Non-Profit Organization details of request:

Please note: We do not have a sufficient supply of laptops to be able to make them available to non-profit applicants. At the current time laptop requests can only be made by schools.

of complete computer systems requested: _____ (includes CPU, monitor, keyboard, mouse)

of printers requested: _____ network capable laser OR stand alone

Computers for non-profits are supplied with Microsoft WindowsXP operating system and OpenOffice software installed at no charge.

All Applicants: Please add any additional information that will help our shops in filling your request. If the computers are for the use of Home Access/Special Needs students, please note it here.

Please note: By accepting computers from Alberta Computers for Schools you agree to ensure they will be sent to (or picked up by) a recycler approved by the Alberta Recycling Management Authority (ARMA), when they reach end of life. See: www.albertarecycling.ca

Name of Requesting Person: _____

Signature: _____ Date: _____

Name of School Principal: _____

Signature: _____ Date: _____

Please fax completed applications to **(780) 422-9750** or mail them to:
Alberta Computers for Schools c/o Alberta Learning Resources Centre
12360 – 142 St., Edmonton, AB, T5L 4X9
General questions: Please contact the CFS office at (780) 427-5262